

## IOC committee meeting minutes for August 2006, 5<sup>th</sup>.

- Website: modifications

Following last meeting comments, Koji started to make the changes we proposed.

- Unfortunately, the main changes concern the clarity of the website (a special link “How to join IOC”, “How to prepare an event”) are not done yet;
- Because of the many spams we got everyday, the email addresses for the committee members have been changed and available as an image only. Members will have to copy them and put in their address book. We also thought the same thing should be done for the leaders...
- Koji started to prepare the webpage for the activity records (classified following the prefectures in Kansai and regions). Benoit will try to prepare some more activity records (started approximately 10-15 AR, the maps are already prepared). The committee has to show the way by starting preparing some Activity Records (from previous events they have organized) and reminding (and helping) leaders to do so. It is important to provide a digital map with the description of the event :  
(<http://watchizu.gsi.go.jp/mapsearch.html 1/10000>)
- Koji seems to have some difficulties with the modifications of the website we asked (lack of time, not very efficient maybe, complexity of the website...). If needed, Damien, may help him (discuss with him, and find time to work on the website) to make these changes.

- Constitution

Some modifications of the constitution have been discussed and voted:

Constitution:

**Article 3. Membership**

There shall be two classes of membership for the IOC, namely Regular Membership, and Overseas Membership.

**Article 4. Regular Membership**

Any person who is twenty years of age or older shall be qualified to apply for Regular Membership. Regular Membership shall have full rights of membership as provided herein.

**Article 5. Overseas Membership**

Any non-resident of Japan is qualified to apply for Overseas Membership. Overseas Members shall have the same rights as Regular Members except that they shall not have the right to be elected to the Committee.

**Article 11. The Committee**

The IOC shall have an Elected Committee consisting of seven (7) Regular Members elected by the membership for a term of one year. The Elected Committee shall be responsible for setting policy for the IOC and ensuring that as a minimum, President, Vice President, Secretary-Treasurer, Webmaster, Activity Coordinator and Special Activity Coordinator serve the IOC at all times. The Elected Committee may elect these officers among themselves or call for their election by the membership at its own discretion.

**Article 12. Duties of Elected Committee Members**

The duties of the Elected Committee members are as follows:

**c. Secretary-Treasurer**

The Secretary-Treasurer, acting for the Elected Committee, shall be responsible for financial affairs, and submit financial reports to the General Membership. The Secretary-Treasurer shall be authorized to make payments from IOC accounts. The Secretary-Treasurer shall also be responsible for maintaining the membership records.

**d. Webmaster**

The Webmaster shall be responsible for maintaining and updating the IOC website.

**e. Activity Coordinator**

The Activity Coordinator shall be responsible for managing the events calendar over the year. He/she should also be responsible for keeping tracks of IOC equipments.

**f. Special Activity Coordinator**

The Special Activity Coordinator shall be responsible for managing the special events organized by the Committee.

**g. Newsletter Editor**

The Newsletter Editor shall be responsible for editing the monthly Newsletter.

## By Laws

### **Article 1. –Membership Fees**

Membership fees are 3000 yens per year or 2000 yens for a 6 month membership. Annual fees are payable in advance starting from April 1st of each year (fiscal year described in Article 20 of the constitution). The term of the 6 month membership shall be from April to September or October to March only. Membership fees are not refunded or adjusted on a pro rata basis if the Member leaves Japan (or arrives to Japan) during the membership year. Regular and overseas membership fees are identical.

### **Article 3. Membership Renewal**

Members who want to renew their membership should fill the application and pay the membership fees between April 1<sup>st</sup> and May 31<sup>st</sup> of the regular year. The Elected Committee reserves the right to terminate membership privileges for Members who do not respect the deadline.

- We will add more precise star rate systems for each discipline to be more precise: one for hiking, one for cycling, one for climbing... (These 3 files are already prepared; some other may be done for ski snow shoe, canoe events...) The one presented on the website (too vague) should be kept as a general example but only on the home page.
- Kei accepted to take care of the advertisement of the club. It consists at the moment of filling a form and/or put a short message on the website of the Kansai Time Out and Kansai Scene (deadlines on the 15<sup>th</sup> of each month). It seems to be nice to advertise the presentation before each meeting.
- I would like to remind that the equipment coordinator (Koji) should try to respect the rules we adopted. The 1 person-tent has been booked 6 weeks in advance for a non-official event by a non-member (this person didn't pay the fees for this year...)!!!... Then, Yoshimi who wanted to use it for the "Tateyama to Kamikochi traverse" couldn't have it...
- The Gallery Night (and new Committee elections) will be held on February 18<sup>th</sup> at the same place as last year (Chuo Kokaido, next to Osaka city hall). Yuka booked and will pay the room.
- We discussed about the next special event: a 3-days camp on October 7-9th. Yuri suggested to go to Osaka furitsu Sogo Seisho-nen Center (!) near Turugio mountain (Nose-cho) in the North of Osaka. It's well located (less than one hour transportation –train + bus-), with many possibilities of activities (hike, bikes to rent...)

## **IOC general meeting**

Number of members attending: 20

13 members (several of them arrived late),

5 potential new members including 2 who signed up,

2 invited persons (Josh)

Benoit led the meeting. A quick presentation of the proposed modifications of the constitution has been done and voted by the few present members (8 including 5 committee members!!). It's a pity so few members join the meeting (or were late)...

Josh made a very interesting presentation on his trip in Cambodia.